

To sign up for this online course in Michigan State University's D2L system, please do the following:

## SIGN UP FOR AN MSU GUEST (COMMUNITY ID)

- 1. Go to https://community.idm.msu.edu/
- 2. Click on "Create Guest Account"
- 3. After creation of your Guest (Community ID) please note the email address you used as well as the password you created

You can find more detailed instructions for creating your MSU Guest (Community ID) at this site:

https://www.canr.msu.edu/od/educational-technology/msu-community-id-instructions

## **REGISTER FOR THE S.C.D. COURSE**

- 1. Go to https://caps.itservices.msu.edu/roundabout/6d10b967-8665-40b4-a4c4-b8f2d64af5dc
- 2. Sign in with your MSU Guest (Community ID)
- 3. Follow the instructions to register for the course. Upon registration, you will receive a receipt and instructions for accessing the course.

## LOGGING INTO THE S.C.D. COURSE

Once you have registered, follow the instructions below to login – you will use the same login credentials that you set during registration (your NetID is your email address used during registration and use the same password set during registration).

- 1. Go to the Michigan State University's Online Course System (known as Desire2Learn or D2L): <a href="https://d2l.msu.edu/">https://d2l.msu.edu/</a> .
- 2. Click on the Login button. In the MSU NETID field enter your email address (enter the same email used during registration).
- 3. Enter the password you set during registration.
- 4. You will be logged into D2L click on the View All Courses link and you will see your course listed.

## **TECHNICAL ASSISTANCE**

If you need technical assistance, please contact the Michigan State University Help Desk. They are available 24/7 at reachout@msu.edu or 1-800-500-1554. Tell them you are logging into an MSU Extension online course with an MSU Community ID.